

**CBA SECTION DIVERSITY, EQUITY, AND INCLUSION PLAN – TEMPLATE**

SECTION NAME: \_\_\_\_\_

SECTION CHAIR: \_\_\_\_\_

BAR YEAR: \_\_\_\_\_

**Designation of Section Diversity Liaison/Coordinator**

Name of Diversity Liaison/Coordinator:

Please share the name of Diversity Liaison/Coordinator with CBA DEI Committee Chairs.

**Diversity, Equity, and Inclusion Section Plan**

Select one or more goals which the Section seeks to accomplish by end of this bar year.

Designate one or more action steps the Section will utilize in accomplishing the designated goal(s). The action steps can be one or more from the potential action steps included in the attached memorandum or any other action step as agreed upon by Section members.

**Goals** (Select any goal(s) Section seeks to accomplish by end of bar year)

Increase and Maintain Diversity in Section Membership

Action Step(s)

Increase and Maintain Diversity in Section Leadership

Action Step(s)

Provide Speaking and Publishing Opportunities to All Members

Action Step(s)

Increase Diverse Offerings of Section Activities and Diversify Location of Section Meetings

Action Step(s)

Develop a Pipeline

Action Step(s)

Accessibility in Use of Technology

Action Step(s)

Raise Awareness by Engaging in Educational Opportunities Related to Diversity, Equity, and Inclusion

Action Step(s)

Develop and Maintain Outreach Aimed at Promoting Diversity

Action Step(s)

### **End of Bar Year Plan Assessment**

Please complete a written end of bar year assessment and share with the CBA Director of Diversity by May 1<sup>st</sup> and with incoming Section leadership at end of term. Please include responses to the following:

- 1) Did section meet set goal(s)?
- 2) Did section utilize action step(s) designated to meet goal(s)?
- 3) Recommendations for Section to consider in next bar year. (what worked, what did not)
- 4) What assistance would Section like from CBA DEI committee to help Section achieve its goals.
- 5) What suggestions would Section like to share to help other sections achieve goals.